

Log in

1. Enter the address provided by your system administrator into your web browser.
2. Log in with the user name & password provided by your system administrator.

Please provide your AFHCAN Provider credentials to continue

 Username:

Password:

Create a Case: 1, 2, 3

To create a case: **1** Search for your patient **2** If patient's name doesn't appear select Create New Patient **3** Click the Create Case button in the patient's record

Patient Search Create New Patient

1 Carefully select the patient

Select "Create Case" then search for patient or select "Patients" icon from home screen.



Enter patient information and select "Search"

Patient Search

All fields are optional

Last Name

First Name

Birth Date

SSN

Primary HR#

Confirm and select patient

Patient Search Create New Patient

Patient Record Type='Real Patients'

Patient List

Search Results (7 Patients)

Results returned from multiple sources. Patients marked green are from preferred sources.

Last Name, First Name	Birth Date	Gender	Source
Jackson, Nicole	01/16/1946	F	Med South
Jessop, Monica	05/05/2007	F	Med South
Johnson, Reggie	02/04/1987	M	Med South
Jones, Mary	05/19/1984	F	Med South
Messner, Reinhold	11/11/1940	M	MedSouth EHR
Rolland, Jim	10/10/1958	M	Med South

Helpful Tips

- Use date of birth in the required format xx/xx/xxxx **or** enter the first few letters of the patient's last name.
- Beware of potential duplicates (nicknames, initials used, typos, etc.)

- 2 If patient name does not appear, select "Create New Patient", complete demographics and select save. **NOTE:** If your AFHCAN system is integrated with your EHR, **DO NOT** create a profile in AFHCAN. Instead, ensure the patient has a profile in your EHR. Patients who have an EHR profile will appear listed in AFHCAN with a green icon to the left and the EHR source name to the right of their name as shown below.



3 Create the Case

Select "Create Case" from the patient information screen

Patient Record Cases (4) **Create Case**

Messner, Reinhold (M)

Patient Information

Birth Date 11/11/1940 (74 Years Old)

Other Names

Congratulations!
You have just created a telemedicine case using the web application.

Med South-A-8

Messner, Reinhold (M)
11/11/1940 (74 Years Old)

Creator Amanda Jones RN (05/06/2015)
Current Owner Amanda Jones RN
You have this case on hold

Add a comment, form, image or document:

Start by selecting the type of item you plan to add to the case.

Add a comment:

Type comment, then save

Helpful tip – Spellcheck comments in a Word document first, then copy/paste here

Add a form:

Choose form, complete it, then select “save” to add it to your case.

Attach an image or document:

Browse to the appropriate file on your computer, select then label it.

Click on the “add attachment” button to upload file

Send Case

1. Click on send

2. Select recipient(s)

3. Send case

Archive Case

Archive when all communication & case actions are complete regarding this episode of care.

Note: No action will delete a case. Even when archived, a case can be searched for and reviewed.



Hold Case

Place it on hold to add information to it in the near future.

NOTE: Only you can see items you put on hold

